



CODE of CONDUCT

The *Code of Conduct* provides information on the conduct and behavioural expectations for members whilst representing *Albatross Musical Theatre Company Incorporated (AMTC)*. This applies to rehearsals, performances, participation in any working bee, attending *AMTC* social functions, and the use of social media when it has any association with *AMTC* or its members.

The *AMTC Constitution* provides an outline of the procedure to be followed in relation to the "Disciplining of Members" (Regulation 11). A breach of this *Code of Conduct* would be considered as having "...acted in a manner prejudicial to the interests of the Company" in accordance with Regulation 11.a.ii.

Members of the *Albatross Musical Theatre Company* agree to:

1. Adhere to the *Constitution of the Albatross Musical Theatre Company Inc* at all times;
2. Respect the rights, dignity and worth of other members;
3. Be fair, considerate and honest in all dealings with other members, patrons or associates;
4. Act in a courteous and respectful manner at all times;
5. Not use "bullying" behaviour which intimidates, harasses, offends, degrades, belittles, humiliates, undermines or threatens other members, patrons or associates;
6. Not use threatening, abusive, or inappropriate language towards others;
7. Not use violence of any form against a fellow member/s;
8. Allow all members to participate in meetings and activities;
9. Refrain from any behaviour that may bring *Albatross Musical Theatre Company* or any of its members into disrepute;
10. Disclose or take reasonable steps to avoid any conflict of interest;
11. Not be under the influence of drugs or alcohol during rehearsals and performances;
12. Comply with any lawful and reasonable directions given by the Committee, Directors, Stage Managers, or any other area supervisor authorised to give them;
13. Conduct themselves during any rehearsal, production period, or showtime only within their allocated area of responsibility;
14. Raise all concerns, disagreements and issues respectfully through the appropriate channel;
15. Not absent themselves from rehearsals or performances, or part there of, without proper notification, when they are meant to be present;
16. Ensure any costume, prop, script, or score loaned to them by *AMTC* is kept clean and in good condition, and is returned to the appropriate person as directed;
17. Comply with the rules and conditions of venues used by The Company;
18. Not do any act or omission which may cause injury or harm to any other person; and
19. Conduct activities within the law at all times.

Reports of any violation of this *Code of Conduct* will be taken seriously by the Committee and could lead to disciplinary action under Regulation 11 being invoked.